

Albion Public Library Board of Trustees

Minutes for August 19, 2025

Call to Order and Roll Call

Meeting called to order at 6:05 PM on Tuesday, August 19, 2025.

Librarian and Trustees present were as follows – Roxanna Behnke, Dianne Berger, Sydney Gracyalny, Terry Harper, Shelby Harris, Samantha McDaniel, and Trevor Ward.

Absent Members – Melissa Felling, Rod Minatra, and Will Swardstrom.

Quorum

Legal Quorum Present – the presence of six (6) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading of Secretary's Report and Approval of Minutes

The June 2025 meeting minutes were reviewed as there was no meeting in July. Dianne Berger made a motion to approve the minutes, Trevor Ward seconded the motion. The motion passed unanimously.

Approval of the Treasurer's Report

A summary of the library's accounts were provided by treasurer Trevor Ward.

Checking - \$100,939.92

Savings - \$8,042.83

CDs - \$32,661.18

Total assets = \$141,643.93

Shelby Harris made a motion to approve the treasurer's report, Samantha McDaniel seconded the motion. The motion passed unanimously.

Librarian's Report/Communications

- Roxanna Behnke reported that story hour is over, attendance was down about a third from the previous year. As for the Summer Reading Challenge, 23 people completed it.
- Wee Reads Story time (ages 0-4) will start on September 3rd.

Old Business

1. Little Free Library – there was a discussion about the specific location for the little free library. It was decided that it would be put at the park versus the soccer field area.
2. Tech Grant – Roxanna Behnke reported that they already received the check for this grant from the state comptroller, about \$12,500. It will be used for new phones, to help with the monthly Hoopla bill and yearly library Cloud bill. Discussed other potential ideas to use this grant.
3. Addition – there were questions about needing the city's permission to move ahead with plans for an addition, as the city owns the library building. Discussed that we would need to get on the agenda for one of the future city council meetings.

New Business

1. AC/Plumbing issues – Toilet has been fixed by Steven Vallette. AC had water pouring out of it, Troyer came in to fix the drainage plug.

Adjournment

Samantha McDaniel made a motion to adjourn the meeting, Dianne Berger seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:26 PM. Next meeting date: September 9, 2025.